



LITTLE TOWN ON LAKE MAXINKUCKEE

Culver Town Council Work Session

5 p.m., Tuesday, November 10, 2020

The meeting was called to order at 5:05 p.m.

The council meeting was held under guidance provided by Governor Holcomb's Executive Order 20-30 and the Culver Town Council Resolution 2020-002. Members of the Town Council and a limited number of the public were physically present at the Culver Beach Lodge meeting room. The meeting also was broadcast via Microsoft Teams so that the public was able to participate remotely. At the start of the meeting it was explained that the meeting was being recorded and participation in the meeting was their consent to be recorded and to the rebroadcast of the recorded meeting. The recorded meeting will be available on the Town's YouTube channel.

The following councilors physically present: William Cleavenger, Bill Githens, Ginny Munroe, and Rich West. Sally Ricciardi joined virtually. Town Manager Jonathan Leist and Attorney Jim Clevenger also were physically present.

The purpose of the work session was to allow the council to discuss how ethics are defined for Culver and those operating in the municipality. There was agreement that there should be a code of ethics and discussion took place regarding what should be included in the policy and how it should be communicated with new employees, and council, board and commission members so they are aware ethics and the Town's expectations. Mrs. Munroe reviewed the ethics section in the current personal policy manual.

Discussion took place on the ethical concerns of council members sitting on other local boards that the Town supports financially and the steps the council and its member who sit on multiple boards should take during discussions that have to do with those organizations.

Mr. Clevenger asked if there was an enforcement and grievance policy for both employees and council and suggested they may need to be evaluated.

Mr. West suggested the Town hire someone to write an ethics policy rather than write one by committee. Mrs. Heim will contact other municipalities for recommendations. Discussion took place regarding the scope of the work to be done which would include reviewing the current policy and make modifications with the input from council.

Discussion took place regarding creating an orientation piece on ethics for new hires and newly elected and appointed officials. The suggestion was also made to make sure that the rules do not conflict with those that already exist in state statute and govern BZA, Plan and Redevelopment Commissions.

Mr. Leist will provide the South Bend Code of Ethics and the information provided to new BZA, Plan Commission and Redevelopment Commission members. Mrs. Heim will reach out to other communities for information on possibly consultants.

The meeting adjourned at 6:18 p.m.

Culver Town Council



Ginny Munroe, President

Bill Githens, Vice-President

William Cleavenger



Sally Ricciardi



Rich West



Karen A. Heim
Clerk-Treasurer

Official signed minutes may be requested at the Clerk's Office.