



LITTLE TOWN ON LAKE MAXINKUCKEE

## **Culver Town Council Meeting**

6:30 p.m., Tuesday, August 10, 2021

The meeting was called to order at 6:30 p.m.

The council meeting was held under guidance provided by Governor Holcomb's Executive Order 20-30 and the Culver Town Council Resolution 2020-002. Members of the Town Council were physically present at Culver Town Hall. The meeting also was broadcast via Microsoft Teams so that the public was able to participate remotely. At the beginning of the meeting, it was explained that the meeting was being recorded and participation in the meeting was their consent to be recorded and to the rebroadcast of the recorded meeting. The recorded meeting is available on the Town's YouTube channel.

Clerk-Treasurer Karen Heim called roll with the following councilors physically present: William Cleavenger, Bill Githens, Bill Hamm, Sally Ricciardi, and Rich West. Attorney Jim Cleavenger and Town Manager Ginny Munroe also were physically present. Members of the public attended and observed the meeting.

### **Pledge of Allegiance**

Council and those present recited the Pledge of Allegiance.

### **Approval of Minutes of Previous Meeting**

Ms. Ricciardi made a motion to approve the July 27, 2021 regular meeting minutes. Mr. Cleavenger seconded the motion. The motion passed with five ayes.

### **Regional Stellar Plan Update**

#### *Slate/Cass Street Trail*

Mike Reese, Troyer Group, will meet with Mrs. Munroe and Utilities Superintendent Bob Porter later in the week as the project is close to the preliminary design phase.

#### *Park Project*

A public hearing is scheduled for the August 24 meeting on the project. The environmental review is complete and the project can now move to the design phase. Mrs. Munroe advised the council that the town's income survey has expired and a new one may be needed to complete the project. The cost is \$3,000.

### **Stellar Plan Update**

#### *State Road 10/West Jefferson Street*

The two projects are moving into substantial completion and a final punch list will be compiled soon.

#### *Lake Max Phase*

The Town received the notice to proceed from INDOT to begin construction on the trail.

#### *Lake Max Phase 3*

Mrs. Munroe and Mr. Reese have a meeting scheduled with Culver Academies to discuss the project and the easement agreement.

## **Town Manager Report**

### *Special Events*

Mrs. Munroe presented a special event permit for the September 4 Gift of Warmth event. The organization will show *The Greatest Showman* in the park. The permit has been signed off by all the department heads.

Mr. West made a motion to approve the special event request for the Gift of Warmth on September 4 in the park. Ms. Ricciardi seconded the motion. The motion passed with five ayes.

Mrs. Munroe advised council that Fall Fest is working on a special event request, however as alcohol will be served, state excise must approve the plans first.

Mrs. Munroe presented a special event permit request for a 9/11 5K, 10K and Half-Marathon. The organizers are requesting Lake Shore Drive from Academy to Main Street be closed around 8:45 a.m. for the beginning of the race. Mr. West asked if merchants along the route have been notified of the street closures. Mrs. Munroe will follow up.

Mr. Hamm made a motion to approve the September 11 run subject to notifying the businesses along Lake Shore Drive between Academy and Main Street of the closure. Ms. Ricciardi seconded the motion. The motion passed with five ayes.

### *Broadband Taskforce*

Mrs. Munroe reported the taskforce is working on a date for their next meeting. She will keep council in the loop.

### *Economic Development Initiative*

Mrs. Munroe is working with Cheryl Morpew on an agenda.

### *Marshall County Community Foundation (MCCF) Grant Application*

Park Superintendent Amber Cowell and Mrs. Munroe applied to MCCF for the Basketball Court construction.

### *Emergency Services Agreement*

Mrs. Munroe and Mr. Githens will meet with Culver Academies Head of Schools Doug Bird August 20 to discuss emergency services.

### *Demolition of Evil Czech/Well*

Demolition of Evil Czech building is complete. Peerless Midwest and IDEM viewed the site and two entities believe there is enough setback to place a well on the property. Mr. Porter will get a quote from Peerless to conduct testing on the site.

During an IDEM inspection of the water plant, the inspector indicated the filter needed to be inspected. Mrs. Munroe provided a quote of \$7,230 from Peerless for filter inspection.

Mr. Cleavenger made a motion to approve the quote of \$7,230 from Peerless. Mr. Hamm seconded the motion. The motion passed with five ayes.

### *Krohn and Associates*

Mrs. Munroe asked council to approve an economic development initiative not to exceed \$9,500 with Krohn and Associates.

Mr. West made a motion to approve the contract proposal from Krohn and Associates not to exceed \$9,500. Mr. Hamm seconded the motion. The motion passed with five ayes.

## **Department Head Reports**

### *EMS*

EMS Director Jeff Koon was not present.

### *Fire*

Fire Chief Terry Wakefield shared the department is researching different air packs and bottles for purchase later this year.

*Police*

Chief Wayne Bean was not present.

*Park*

Park Superintendent Amber Cowell had nothing to report.

*Utilities*

Utilities Superintendent was not present.

**Clerk's Report**

*Claims over \$2,000*

Ronson Equipment Company, Inc.	2,400.00	Clerk-Machinery Rental
Miller Insurance Group	13,636.00	Fire - Insurance
NIPSCO	11,637.00	Unappropriated

Mr. West made a motion to approve the claims over \$2,000. Ms. Ricciardi seconded the motion. The motion passed with five ayes.

*State Board of Accounts*

Mrs. Heim shared the federal auditor for State Board of Accounts is in the process of completing the federal audit for 2020.

**Attorney's Report**

Mr. Clevenger received an e-mail from the owner of 709 Obispo indicating they have a contract for the roof and have ordered windows. They should arrive in approximately 60 days.

Mr. Clevenger reported Larry Boetsma was not served and correspondence regarding his property was returned. A notice will be published following the unsafe building rules and Mr. Cleavenger will be able to renew his motion regarding fines for not cleaning up the property at the September Unsafe Building Commission meeting.

**Utilities Shut Off/Ordinance Violation**

No one was present.

**Citizen Input**

Mr. Githens asked for input from those online.

Russ Mason, 530 Forest Place, questioned the wisdom in placing a second well so close to the first one and pull from the same aquifer. Mrs. Munroe responded that Peerless and IDEM both believe it is a different aquifer.

With no other input from those online, Mr. Githens asked if anyone in the room had any input.

Patty Stallings, 506 Lake Shore Drive, asked about the status of a potential Habitat for Humanity house in Culver. Mrs. Munroe reported there is someone trying to qualify for a house. If they qualify, there is a lot available.

Cary Cheseldine, 520 South Plymouth, asked if the Town placed a well on the Evil Czech property, would it preclude anything else going on the property. Mrs. Munroe explained access to the well would need to be protected but a building or some other structure could go on the property, provided it does not store chemicals or gasoline. He asked what the plans are for the property. Mr. Githens responded there are a number of plans being discuss but council want to check the water situation first.

**Council Issues**

Mr. Hamun had nothing further.

Mr. Githens pointed out that the signs in the crosswalks along Lake Shore Drive have changed from stop for pedestrians to yield to pedestrians.

Ms. Ricciardi had nothing further.

Mr. West provided a copy of the latest CDC guidelines concerning COVID precautions, including promoting vaccinations and using masks when indoors. With the number of cases in Marshall County on the rise, Mr. West suggested council look at precautions the council should be advising with regard to public safety in public buildings. Mr. West will work with another council member and Mrs. Munroe on a rough draft.

Mr. Cleavenger commented that the county has money to incentivize merchants to offer gift certificates for vaccinations.

Mr. Mason suggested Mr. West look into the effectiveness of masks as there is a lot of controversy over this guidance. Mr. West responding that he didn't go into all of the CDC rulings and that science is evolving just as the disease is mutating.

**Adjourn to Claims**

Claims totaled \$124,261.95. The August 8, 2021 payroll totaled \$58,135.06.

Ms. Ricciardi motioned to adjourn to claims. Mr. Hamm seconded the motion. The motion passed with five ayes.

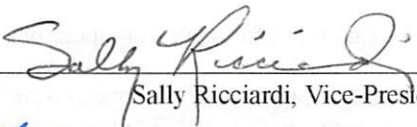
The meeting adjourned at 7:03 p.m.

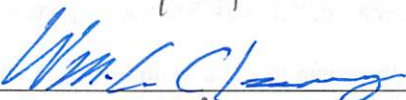
Respectfully submitted,

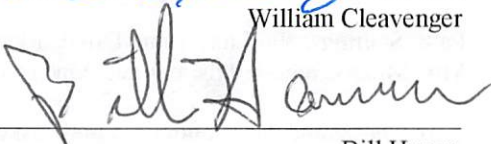
Karen Heim  
Clerk-Treasurer

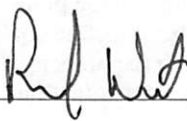
**Culver Town Council**

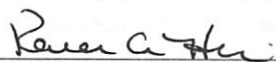
  
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Bill Githens, President

  
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Sally Ricciardi, Vice-President

  
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William Cleavenger

  
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Bill Hamm

  
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Rich West

  
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Karen A. Heim  
Clerk-Treasurer

Official signed minutes may be requested at the Clerk's Office

Items	Motion Made By	Seconded	Vote (For – Against)
Approve July 27, 2021 regular meeting minutes	Ms. Ricciardi	Mr. Cleavenger	5 – 0 Approved
Approve special event request for the Gift of Warmth on September 4 in the park	Mr. West	Ms. Ricciardi	5 – 0 Approved
Approve the September 11 run subject to notifying the businesses along Lake shore Drive between Academy and Main Street	Mr. Hamm	Ms. Ricciardi	5 – 0 Approved
Approve quote of \$7,230 from Peerless (for filter inspection)	Mr. Cleavenger	Mr. Hamm	5 – 0 Approved
Approve contract proposal from Buzz Krohn and Associates not to exceed \$9,500	Mr. West	Mr. Hamm	5 – 0 Approved
Approve claims over \$2,000	Mr. West	Ms. Ricciardi	5 – 0 Approved
Adjourn to claims	Ms. Ricciardi	Mr. Hamm	5 – 0 Approved